

2023-2024



Greater St. Albert  
Catholic Schools

**Greater St. Albert  
Recreation Academy**

**Holy Family Catholic School Grades 4-6**

**Program Registration Form**

*(Supplemental to Student Registration Form)*

Please complete this program registration form in full. **Registration payment of \$320\* (cash or cheque ONLY) must be included AND installment payments indicated on page 2 for registration to be considered complete.**

**Please return completed form to:**

Sports Academy Coordinator  
Albert Lacombe Catholic School  
50 Gainsborough Avenue  
St. Albert AB T8N 0W5

All registrations will be processed through the Sports Academy Coordinator and forwarded to the appropriate school.  
If you have any questions, please call 780-444-3392.

Last Name:		First Name:	
Address:		Postal Code:	
Birth Date:		Alberta Health Care Number:	
Full Name of Parent/Guardian(completing form):			
Phone: (Daytime)		Phone: (Evening)	
E-Mail:			
Grade entering 2023-2024:			
Current school:		T-shirt/Sweatshirt Size: YXS YS YM YL YXL AXS AS AM AL AXL	
Academic Concerns:			
Current Academic Standing:			
Math:	Science:	LA:	Social Studies:

**Please include the following with this program registration form:**

- A character reference letter from a teacher and/or a coach. (for new students only)
  - **A non-refundable deposit of \$320\* must accompany this program registration form.** Deposits will be processed subject to program acceptance, and must be dated no later than the date the program registration form is signed. (Payable to "Greater St. Albert Catholic Schools" - Deposits will be applied to the September 2023 & June 2024 fees)
- REFUNDS will be processed according to full months of non-enrollment only, subject to withholding of the non-refundable deposit of \$320\*.

## Payment Due Upon Registration

**A \$320\* non-refundable deposit (cash or cheque only please) MUST accompany this registration form.**

Please also select one of the following for the October 1, 2023 - May 1, 2024 payments:

- ☐ Online Payments - **Online payment options will be available through PowerSchool Parent Portal AFTER September 1, 2023.**
- ☐ Full payment of the balance (\$1,280\*) OR  
☐ Installments
- ☐ Cheque (s) attached – dated the 1<sup>st</sup> of the month as per the payment schedule below. **(Please make cheques payable to "Greater St. Albert Catholic Schools") A \$25 service charge will be levied for any returned cheques and this method of payment will no longer be accepted.**
- ☐ Debit Card Transactions - Greater St. Albert Catholic Schools finance department will accept debit card transactions, however, because this method of payment requires a personal identification number (PIN) persons interested in this method of payment would be required to come to the Division Office each month for processing. **(Payment is due the 1st of every month)**
- ☐ Cash Transactions - Cash transactions may be processed in person at your registered school or at the Sport/ Rec Academy office located at Albert Lacombe School. (Please do not send cash with your child) **(Payment is due the 1st of every month)**

### Payment Schedule:

- ☐ 8 payments of \$160\* - October 1, 2023 to May 1, 2024
- ☐ 7 payments of \$182.86\* - October 1, 2023 to April 1, 2024 (final payment is \$262.84\*)
- ☐ 6 payments of \$213.33\* - October 1, 2023 to March 1, 2024 (final payment is \$306.65\*)
- ☐ 5 payments of \$256\* - October 1, 2023 to February 1, 2024
- ☐ 4 Payments of \$320\* – October 1, 2023 to January 1, 2024
- ☐ 3 payments of \$426.67\* - October 1, 2023 to December 1, 2023 (final payment is \$613.34\*)
- ☐ 2 payments of \$640\* - October 1, 2023 and November 1, 2023
- ☐ 1 payment of \$1,280\* dated October 1, 2023.

\*Fees may change pending the provincial budget.

**Payments MUST be registered online or received as Postdated Cheques by September 30, 2023 at the LATEST**

### ***PLEASE NOTE:***

Student registrations for Recreation Academy options will be accepted on a first come first served basis. You are encouraged to get your registration in as soon as possible, as space may be limited by school capacity.

### **I understand:**

- ☐ The guidelines set out on this registration form.

Legal Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***"Athletics are a dress rehearsal for life!"***

***Faith in Our Students***

Passion • Relationships • Commitment • Hope • Innovation • Excellence

Information on this form is collected under Section 33 in the Freedom of Information and Protection of Privacy Act.